

## College of Education Computer Account Application

**Print** and complete this form and return it to your departmental office. You will be contacted when your account is ready for use.

**Date:** \_\_\_\_\_ **Current e-mail address:** \_\_\_\_\_

**Last Name :** \_\_\_\_\_ **First Name:** \_\_\_\_\_ **UID#** \_\_\_\_\_

**Work Phone:** \_\_\_\_\_ **Home Phone:** \_\_\_\_\_ **Affiliation (RA, TA, Faculty, Staff) :** \_\_\_\_\_

**Special Needs/Requests:** \_\_\_\_\_

**Office Number (or location user will access the system) :** \_\_\_\_\_

**Name and Signature- Dept. Chair or Admin. Assistant or Advisor:** \_\_\_\_\_

### • College of Education Computer Account Agreement

Read the following policies before signing your name to the Computer Account Agreement form. By signing your name, you agree to act in accordance with the policies and guidelines of the University of Utah College of Education. Failure to comply with these guidelines may result in the termination of your account.

For the remainder of this document, the term User refers to you, the possessor of a computer account on the University of Utah College of Education networks.

#### I. **Accounts and Passwords**

The users of a computer account guarantees that the Account will not be shared with anyone else. In addition, the account will only be used for educational purposes. The user guarantees that the Account will always have a password. The user will not share the password or account with anyone.

#### II. **Computer Ethics and Etiquette**

The user will not attempt to override or break the security of the University of Utah computers, networks, or machines/networks accessible therefrom. Services associated with the account will not be used for illegal or improper purposes. This includes, but is not limited to, the unlicensed and illegal copying or distribution of software, and the generation of threatening, harassing, abusive, obscene or fraudulent messages. In addition, the user agrees to adhere to the guidelines for the use of the particular computer platform that will be used.

Although the College of Education makes a reasonable attempt to provide data integrity, security, and privacy, the User accepts full responsibility for backing up files in the assigned Computer Account. In addition, the University of Utah College of Education makes no guarantee concerning the security or privacy of a user's electronic messages or mail.

The user agrees to pay for the damages that they cause to University - owned equipment. The user also agrees to be held liable for the improper use of equipment or software, including copyright violations and agrees to indemnify and hold the University of Utah College of Education harmless for any such liability or expenses.

This computer account is valid only as long as the user is a member of the faculty or staff of the College of Education. The account, along with all mail messages and files will be deleted as soon as the user's relationship with the College of Education is terminated.

**Signature of Applicant:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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Computer Staff Use Only:

Username: \_\_\_\_\_ E-Mail? Y N

Rights and Mappings: \_\_\_\_\_