

**DEPARTMENT OF EDUCATIONAL LEADERSHIP & POLICY
1705 E CAMPUS CENTER DR RM 339
SALT LAKE CITY, UT 84112-9254**

APPLICATION FOR GRADUATE ASSISTANTSHIPS

- To be eligible for a graduate assistantship (TA, RA, or GA position), you must be a full-time graduate student in good standing at the University of Utah. To be eligible for a graduate assistantship, you must be enrolled in 9-12 credit hours the academic semester(s) you are on an assistantship. However, ELP full-time students are strongly encouraged to enroll in 12 credit hours per semester in order to complete their program of study in a timely fashion. ELP graduate students are also strongly encouraged to enroll in 6 credit hours during the Summer term to assure timely completion of their program of study.
- Full-time Graduate Assistants are funded to work 20 hours per week, receive at least \$5,250 per semester in direct pay, and also receive a full tuition waiver. Three-quarter time assistants are funded to work 15 hours per week, receive at least \$3,937 per semester in direct pay, and receive a 75% tuition reduction. Half-time assistants are funded to work 10 hours per week, receive at least \$2,625 per semester in direct pay, and a 50% tuition reduction. Additionally, they must enroll in 9-12 credit hours of coursework each semester they are funded. By Graduate School regulation, a student holding a masters degree upon entering a doctoral program is eligible for no more than 8 semesters of tuition reduction and/or tuition waiver.
- Multiple years of assistantship funding are not guaranteed, and are subject to annual consideration depending on availability of funds and quality of student's performance as a graduate assistant.

Name _____

Mailing Address _____

Telephone Number _____ / _____
/ _____ (Work) (Home) (FAX)

E-mail _____

Academic Degree Program in which admitted or enrolled? _____

TOTAL Number of SEMESTERS you expect to seek graduate assistantship support?

Number of SEMESTERS you have already received assistantship support? _____

Number of SEMESTERS of assistantship you are seeking for the coming year (check one)

____ Fall ____ Spring ____ Summer*

(*Summer Assistantships are very limited and may pay less than the amounts indicated above)

Attached is a list of potential ELP assistantships available for the coming year. Please attach a cover letter indicating how your qualifications align with the specific responsibilities associated with the position(s) for which you are applying. Also, attach a copy of your professional resume or vita.

Please list names and contact information of three references who can attest to your professional knowledge and skills.

	Name	Position/Organization	Phone	E-mail
1.	<hr/>			
2.	<hr/>			
3.	<hr/>			

POTENTIAL ELP ASSISTANTSHIPS FOR 2008-09

The first three positions listed below are full-time assistantships for 20 hours/week of work for each semester of funding.

1. **Teaching Assistant:** Professor David Sperry desires a TA to assist him in instructing undergraduates in a course entitled “Law and Policy for Classroom Teachers” (ELP 2410). Knowledge, skill, and experience in applying Special Education law are particularly desired. Good teaching skills, ability to work with undergraduate students, and general knowledge of legal issues pertaining to the schools needed. Other assistantship responsibilities may be assigned by the Department Chair and/or supervising faculty member.
2. **Teaching Assistant:** The Department desires a TA to teach undergraduate courses in higher education administration, including ELP 4540 “Cultural Diversity in American Colleges & Universities” (typically a Summer offering), ELP 4820 “Leadership Minor Field Experience Seminar” (typically a Fall offering), ELP 3510 “Student Leadership in Higher Education” (typically a Spring offering). Other assistantship responsibilities may also be assigned by the Department Chair and/or supervising faculty member.
3. **Research Assistant:** Professor Andrea Rorrer, Director of the Utah Education Policy Center desires a RA to assist with research and policy-related activities of the Utah Education Policy Center.

The positions listed below are for 5-10 hours per week each and may be combined to create a .50, .75, or 1.00 assistantship position. Please indicate for which one or more positions you are interested in being considered.

4. **Teaching Assistant** (part-time position only). Teaching responsibility for the PhD Pro-Seminar (1 credit hour per semester) for each of two semesters. Additional Departmental responsibilities as assigned by the Department Chair.
5. **Graduate Assistant** (part-time position only): Professor Diana Pounder desires a graduate assistant to work with her on research activities related to research on leader preparation effects. Activities will include survey instrument refinement and pilot testing, coordination of state-wide data collection, quantitative data analysis, and analysis and synthesis of related literature. Student must have strong quantitative methods skills, good organization and follow-through, good interpersonal skills, and a desire to conduct research on leader preparation effects.
6. **Teaching Assistant** (part-time position only): Professor Bob Johnson desires a doctoral student to assist him in instructing the Logic of Theory Development course, usually taught once per year. A seasoned student is needed to assist with in-class group work. Other duties with Dr. Johnson would include 2-3 hours per week during the Fall and Spring Semesters to help build bibliographies, download

articles, do literature reviews and occasionally collect data as needed; technology preparation for Organizational Theory class, usually just one hour per week.

7. **Graduate Assistant** (part-time position only): Assisting Professor Mary Skorheim with higher education student recruitment, admission, and related student services.